



NOTICE OF SPECIAL GENERAL MEETING.

Wednesday 13 May 2015 @ 6.30pm Gungahlin Library

Purpose: To consider and approve, if appropriate, recommended changes to the Constitution of the Gungahlin Community Council. (Note: the recommended changes are featured in bold).

The changes are designed to clarify appointment procedures for the Executive Committee, to formalise the obligatory appointment of a Public Officer and to seek to ensure a degree of awareness and involvement in GCC issues and activities by requiring committee nominees to have attended a reasonable number of meetings in the preceding twelve months.

PART III - THE EXECUTIVE COMMITTEE

12. Membership of the Executive Committee

(1) The Executive Committee (**committee**) shall be elected pursuant to Rule 13 or appointed in accordance with 12(5) and shall consist of:

- (a) Office-Bearers of the Council as set out in 12(2)
- (b) Executives of the Council, if any, as provided for in 12(3).

(1) The committee shall consist of

- (a) the office bearers of the GCC; and
- (b) **no more than 6 ordinary committee members; each of whom shall be elected pursuant to rule 13 or appointed in accordance with subrule (5).**

(2) The Office-Bearers of the Council shall be:

- (a) the President
- (b) the Vice President
- (c) the Treasurer
- (d) the Secretary.

(3) The Executives of the Council and their particular roles, if any, shall be as determined by the Council at an Annual General or Special Meeting.

(4) Each member of the Executive Committee shall, subject to these rules, hold office until the close of the Annual General meeting following the date of the member's election.

(5) In the event of a vacancy in the membership of the Executive Committee, the committee may appoint a member of the Council to fill the vacancy. The member so appointed shall hold office, subject to these rules, for such period as the Executive Committee may determine, not being longer than the close of the Annual General meeting following the date of the appointment.

(6) A Public Officer must be appointed as required by the Act. The Public Officer may be a member of the committee and, if not already a member of the committee, is an *ex officio* member of the committee. The appointment of the Public Officer is only terminated by retirement, a Resolution passed at a General Meeting or dismissal pursuant to the Act. The Public Officer must fulfil all responsibilities as prescribed in the Act.

13. Election of Executive Committee members

(1) Nominations of candidates for election as Office-Bearers or Executive members of the Council shall be made in writing and delivered to the Secretary before the commencement of the Annual General meeting at which the election is to take place.

(2) By resolution of the meeting, further nominations may be received during the Annual General meeting.

(3) A ballot for the election of each Office-Bearer and Ordinary Executive Committee member shall be conducted at the Annual General meeting in such manner as the Executive Committee may direct, unless the majority of the members present at the meeting decide otherwise.

(4) Any vacant positions remaining on the Executive Committee shall be deemed to be vacancies.

(5) A person is only eligible to nominate to be a member of the Executive Committee if the person is a member of the Council and the person has not resigned in accordance with Rule 8.

(6) A person is eligible to nominate for an Ordinary Executive Committee member position only if the person is an active member of Council who has attended at least 3 General (Public) Meetings of Council during the 12 months preceding nomination and have their name so recorded in the records of attendance.

(7) To ensure potential candidates for election to the Executive are aware of Council operations, aims & aspirations, nominations for the positions of President, Vice President, Treasurer and Secretary can only be made in respect of active members who have attended at least 4 General (Public) Meetings of Council in the 12 months preceding the AGM and have their name recorded in the records of attendance.

8) A person is not eligible to nominate to be an Office-Bearer of the Council a position on the Committee if the person is, at the time of nomination;

(a) an Executive Officer of a registered political party,

(b) a person employed by a registered political party,

(c) a registered candidate for a forthcoming election,

(d) an elected member of the ACT Legislative Assembly or any Parliament or a person who has been pre-selected or has nominated for a forthcoming election to any of the aforementioned bodies; or

(e) an office bearer in a commercial or industrial lobby group registered with the Federal or ACT Government.